



الجامعة العربية المفتوحة
Arab Open University

**Arab Open University Excellence Award
bylaw for Excellent Students**

Adopted by AOU University Council

Meeting No. 63, on 11 July 2018

Contents

Introduction	3
Article (1): Title	3
Article (2): Definitions	3
Article (3): Aims of the Prize	3
Article (4): Prize Types	3
Article (5): Prize Components	3
Article (6): Nomination Conditions	4
Article (7): Prize Announcement & Awarding Procedures	4
Article (8): Principles of Selection	4
Article (9): General Provisions	4

Introduction

Students constitute the real mainstay of the Arab Open University (AOU). There can be no real meaning for any effort or work if it did not reflect on students who are considered the main outcome of the academic process. Hence is the attention accorded by the University to encouraging students and supporting those who excel as such support acquires importance for it provides true moral sustenance and embracement by the academic institute for its outstanding students.

Article (1): Title

The current bylaws shall bear the title of “Arab Open University Excellence Award bylaw for Excellent Students”.

Article (2): Definitions

The following words and expressions shall have the meanings specified hereunder:

University	The Arab Open University (AOU)
Branch	An AOU branch
Rector	The Rector of a Branch in the country hosting it

Article (3): Aims of the Prize

This prize aims to:

- Encourage student excellence in the AOU’s different academic areas.
- Present excellence samples on the academic level, which provides an incentive for other students to do their best to achieve the same level of excellence.
- Follow up the performance of excellent students so that they maintain their outstanding levels.

Article (4): Prize Types

The prize is assigned and presented annually to the winners as follows:

1. An Excellence Prize for the first category:
The winner in this category should have successfully completed 36 credit hours.
2. An Excellence Prize for the second category:
The winner in this category should have successfully completed 66 credit hours.
3. An Excellence Prize for the third category:
The winner in this category should have successfully completed 96 credit hours.

Article (5): Prize Components

The prize consists of the following:

1. Certificate and shield bearing the University title and the name of the winner.
2. A prize of (\$500) for each winner as detailed in article 4 of the current bylaws.

Article (6): Nomination Conditions

- That the nominee must have completed the number of credit hours for his/her group in accordance with Article 4 of the current bylaws.
- The nominee ought to have not less than (3.7) points out of (4.0).
- A letter of recommendation by two of the staff who taught him/her explaining why he/she should be nominated for this prize.
- The nominee must be active in one of the University's clubs or in serving the community, in collaboration with the Students Affairs Department.

Article (7): Prize Announcement & Awarding Procedures

This prize is announced and awarded as follows:

1. The Rector shall announce the start of application & nomination for the Students Excellence Prize. Subsequently, all students are informed of the nomination conditions.
2. The Students Affairs Department shall receive all applications and prepare all nominations of applicants who meet the nomination conditions for each of the three groups named in Article 4 above.
3. The sorting, checking, and declaration of results process is undertaken by a committee formed by the Rector and headed by himself. Its members consist of his Assistant for Academic Affairs, the student Affairs Officer, as well as all Programme Coordinators.

Article (8): Principles of Selection

Selection of winners must be based on the following benchmarks:

- Obtaining the highest GPA in each category described in Article 4.
- Displaying a sense of belonging to the university; respecting its rules and regulations; and having had no previous penalties.
- Active participation in extracurricular activities and student clubs.
- Not having failed any course.
- If the nominees have the same GPA, the Prize shall be divided equally among the winners.

Article (9): General Provisions

- A. The current bylaws shall annul all previous bylaws named "Arab Open University Excellence Award bylaw for Excellent Students."

- B. Rectors of AOU branches are responsible for implementing the decisions made according to these bylaws.
- C. The University Council shall deal with matters not stipulated in these bylaws.