

Conference/Workshop Participation Form (Not AOU Funded)

This form must be electronically filled out and sent to the Research Office research.office@aou.edu.om along with an Acceptance/Invitation letter in order to participate in a conference, workshop, or symposium that is either self-funded or project-funded or by invitation (4 weeks before the event date)

Faculty member information:	
Full Name:	
Employee number:	
Name of the Department/Faculty:	
Academic Rank:	
Area of specialization:	
Conference/ workshop information:	
Name of conference/ workshop:	
Web link:	
Type of the conference/ workshop:	<input type="checkbox"/> Local <input type="checkbox"/> Regional <input type="checkbox"/> International
Specialization of the conference /workshop:	
Quality of the conference	<input type="checkbox"/> Scopus indexed <input type="checkbox"/> ISI indexed <input type="checkbox"/> Other indexes, please specify:
Place of the conference / workshop (Country/City):	
Actual dates of the conference / workshop:	
Requested leave dates:	Date of starting leave: Date of Return to work: Number of dates required:
In case it is funded or by invitation, please provide the following information (if applicable):	Self-funded: Y/N Inviting body: Funding Body: Project Number: Project Title:
Your role:	<input type="checkbox"/> Attendee <input type="checkbox"/> Keynote speaker

	<input type="checkbox"/> Presenter
Organizer information:	
Type of the Organizing body	<input type="checkbox"/> Specialized Association <input type="checkbox"/> University / Faculty (please specify): <input type="checkbox"/> Other (please specify):
Reputation in the field (i.e., past conferences/workshops) (please also provide its web site)	
How are they going to publish your contribution (if applicable)?	<input type="checkbox"/> Printed/ <input type="checkbox"/> Online proceedings <input type="checkbox"/> Printed/ <input type="checkbox"/> online Journal Name of the Journal / Impact Factor if any):
Paper information (if applicable please attach the paper/abstract):	
Paper Title:	
General Field of your paper:	
Specific Field of your paper:	
Brief description for the Methodology:	
Brief description for the Sample:	
Brief description for the Findings:	
Number of references used:	
How do you expect to publish your paper?	<input type="checkbox"/> Abstract Only <input type="checkbox"/> Extended Summary <input type="checkbox"/> Full Paper
Reflection:	
Please mention how the outcome of the conference will be beneficial for you personally and for the program/AOU Oman in general	

Applicant Signature:

Date:

Approvals:

Focal Point Signature (If funded from MoHERI):	
Program Coordinator/HOD:	
Research Director:	
Assistant Rector for Academic Affairs & Research:	