

Learning Resource Center Guideline (LRC Guideline)

Prepared by: LRC Team

Vision

To be a distinguished and leading center in meeting the knowledge and cultural needs of its users by providing diverse and high-quality educational, research, and information resources.

Mission

To provide a diverse and comprehensive collection of high-level academic information resources and to support research in a way that meets the needs of all university users.

Objectives

- To provide a suitable environment for research, study, and utilization of the Learning Resources Center services.
- To provide a collection of traditional and electronic information resources related to the academic and research programs offered by the university.
- To develop various library services for all users in a way that meets their needs and aspirations.
- To raise information awareness among users through providing introductory and educational programs about the available resources and services.
- To provide professional and knowledge-based training in the field of libraries for employees and to improve their productivity through internal and external training programs.

Learning Resources Center Services

- **Circulation Service:** Provides information resources and borrowing services both inside and outside the center.
- **Electronic Library:** Contains a collection of databases for all disciplines taught at the university, accessible anytime and anywhere with an internet connection.
- **Learning Management System (LMS):** An educational platform that complements classroom learning and includes lectures, exercises, and sample exams.
- **Books and Educational Materials:** The center provides educational materials and textbooks to students and faculty at the beginning of each semester.
- **Copying and Printing Services:** The center provides printing and copying machines for students' educational needs.
- **Internet Service:** Wireless internet access is available within the Learning Resources Center.
- **Technical Support Services (Ask the Librarian):** Assists students with all technical issues and inquiries. Center staff are ready to communicate and answer students' questions via email at lms@aou.edu.om or by calling the center's staff.



Key Terms

- **Learning Management System (LMS)**

The Learning Management System (LMS) is an integrated system hosted at the headquarters of the Arab Open University and managed by the Oman branch. It supports a virtual learning environment for students by providing access to study materials and the ability to download supporting materials provided by the course instructor. It also allows communication between teachers and students.

- **Electronic Library "Masader"**

The electronic library "Masader" is one of the most important electronic services provided by the center to all users. Masader is a gateway to global resources essential for research and scientific studies, contributing through cooperation with key partners to continuously enhance Oman's connection with the world of knowledge. This is to keep pace with the scientific content of continuous technological developments, as well as exploring other practices and services that would expand access to information resources and open new horizons and opportunities for research and education. Masader is linked to world-renowned databases such as EBSCO, ICE, IGI, IET, IEEE, and Dar Al Mandhumah. Students can access it anytime and anywhere with an internet connection by logging into the university's website and then selecting the library or by logging into the LMS. The center continuously conducts training workshops for students to ensure that they acquire the necessary skills to use it optimally and obtain information easily and conveniently.

Contact & Working Hours

LRC Staff:

Name	Job	Ext	Email
Rahma AL-Kharusi	Head of LRC	24957- 316	rahma.k@aou.edu.om
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Mubarak AL Salmi	LRC Staff	24957- 319	Mubarak.sa@aou.edu.om

LMS Support
lms@aou.edu.om

LRC Working Hours:

Day	Time
Sunday- Wednesday	8:00 AM- 8:00 PM
Thursday	8:00 AM- 5:30 PM
Friday	Closed
Saturday	Closed (Open only due to cater to the academic needs of students attending monthly classes)